

বার্ষিক ক্রয় পরিকল্পনা: আরকাইভস ও গ্রাহাগার অধিদপ্তর

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
সংস্কৃতি বিষয়ক মন্ত্রণালয়
আরকাইভস ও গ্রাহাগার অধিদপ্তর
৩২, বিচারপতি এন. এম. মোর্শেদ সরণী
আগারগাঁও, শেরে বাংলা নগর, ঢাকা-১২০৭।
www.man.gov.bd

অধিষ্কার: ২০২৩-২৪ খ্রি

Pack- age No	Description of Procurement Goods	Unit	Quantity	Procure ment at Method & Type	Contract Approving Authority	Source of Funds	End Cost in Tk(lak h)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluati on	Approva l to Award	Notificati on of Award	Signing of Contract	Comple tion of Contract	Total Time (in Days)
1.	Others and Stationary Code: 3255105-	As per require ment	As per requirem ent	OTM/ RFQ/ Direct Purchase	Department	GOB	13.00 Lacs	Planned Dates &Days for OTM	10	20 Aug. 2023	03 Sept. 23 15 days	03 Sept. 23 Same day	07 Sept. 23, 05 days	07 Sept. 23 Same day	Not needed	11 Sept. 23, 5 days	18
2.	Computer Goods Code: 3255101	Do	Do	RFQ/ Direct Purchase	Do	GOB	6.00 lacs	Planned Dates & Days For RFQ		01 Nov. 2023	07 Nov. 23, 07 days	07 Nov. 23 Same day	09 Nov. 23, 03 days	09 Nov. 23 Same day	Not needed	17 Nov. 23 09 days	18
3.	Printing and Binding Code: 3255102	Do	Do	RFQ/ Direct Purchase	Do	GOB	4.00 lacs	Planned Dates & Days for RFQ		23 Oct. 2023	29 Oct. 23 07 days	29 Oct. 23 Same day	02 Nov. 23 05 days	02 Nov. 23 same day	Not needed	13 Nov. 23, 12 days	22
4.	Computer Equipments Code: 4112202	Do	Do	RFQ/ OTM/ EGP/ Direct Purchase	Do	GOB	30.00 Lacs	Planned Dates & Days for RFQ		01 Nov. 2023	07 Nov. 23 07 days	07 Nov. 23 Same day	09 Nov. 23 03 days	09 Nov. 23 same day	Not needed	15 Nov. 23 07 days	15
5.	Electrical Equipments Code: 4112303	Do	Do	RFQ/ Direct Purchase	Do	GOB	6.000	Planned Dates & Days for RFQ		10 Aug. 2023	16 Aug. 23 07 days	16 Aug. 23 Same day	20 Aug. 23, 05 days	20 Aug. 23, Same day	Not needed	27 Aug. 23, 08 days	18

59.00

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Pack -age No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	End Cost in Tk (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time (in Days)	
1	Office Equipments Code: 4112310	As per requirement	As per requirement	RFQ/ Direct Purchase	Department	GOB	5.00	Planned Dates & Days for RFQ		26 Dec. 2023	01 Jan. 24, 07 days	01 Jan. 24 Same day	07 Jan. 24, 07 days	07 Jan. 24 Same day	Not needed	Jan. 24, 08 days	14 days	20 days
7.	Other Machinery & Equipments Code: 4112316	Do	Do	OTM/ RFQ/ Direct Purchase	Do	GOB	7.00	Planned Dates & Days for RFQ		07 Jan. 2024	14 Jan. 24, 08 days	14 Jan. 24 Same day	18 Jan. 24, 05 days	18 Jan. 24, Same day	Not needed	Jan. 24, 07 days	18 days	
8.	Computer Software Code: 4113301	Do	Do	OTM/ RFQ/ Direct Purchase	Do	GOB	1.950	Planned Dates & Days for RFQ		01 Feb. 2024	07 Feb. 24, 07 days	07 Feb. 24 Same Day	11 Feb. 24, 05 days	11 Feb. 24, Same day	Not needed	Feb. 24, 09 days	19 days	
9.	Chemical Code: 3256102	Do	Do	OTM/ RFQ/ Direct Purchase	Do	GOB	1.500	Planned Dates & Days for RFQ		25 Feb. 2024	04 Mar. 24, 08 days	04 Mar. 24, Same Day	06 Mar. 24, 03 days	06 Mar. 24 Same day	Not needed	Mar. 24, 07 days	16 days	
10.	Books, Journals and Newspapers Code: 3211127	Do	Do	RFQ/ Direct Purchase	Do	GOB	10.00	Planned Dates & Days for OTM		17 Dec. 2023	31 Dec. 23, 15 days	31 Dec. 23 Same Day	07 Jan. 24, 08 days	07 Jan. 24 Same day	Not needed	Jan. 24, 15 days	36 days	
11.	Repair/Maintenance Code: 3258	Do	Do	OTM/ RFQ /Direct Purchase	Do	GOB	36.200	Planned Dates & Days for OTM		03 Jan. 2024	17 Jan. 24, 15 days	17 Jan. 24 Same Day	21 Jan. 24, 05 days	21 Jan. 24, Same day	Not needed	Feb. 24, 12 days	30 days	
12.	Liveries Code: 3256106	Do	Do	RFQ/ Direct Purchase	Do	GOB	3.500	Planned Dates & Days for RFQ		06 Dec. 2023	20 Dec. 23, 15 days	20 Dec. 23 Same day	26 Dec. 23, 07 days	26 Dec. 23 Same day	Not needed	Jan. 24, 10 days	30 days	

59.00+ 65.150=12415000

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Pack -age No	Description of Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	End Cost in Tk (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time (in Days)
13.	Furniture Code: 4112314	As per requirement	As per requirement	OTM/RFQ/Direct Purchase	Do	GOB	20.00 laes	Planned Dates & Days for OTM		06 Nov. 2023	20 Nov.23, 15 days	20 Nov.23 Same day	27 Nov.23, 08 days	27 Nov.23 same day	16 needed	17 Dec.23, 15 days	18 days
14.	Outsourcing	Do	Do	DPM	Do	GOB	51.00 laes	Planned Dates & Days for RFQ		04 Jul. 2023	13 Jul.23, 10 days	13 Jul.23 Same day	18 Jul.23, 06 days	18 Jul.23 Same day	16 Not needed	30 Jul.23, 13 days	27 days
59.00 + 65.150 + 71.00																	
Total: 59.00+65.150+71.00=195.15																	

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নায়কজা শ্যাখা
যুগ্মসচিব ও
মহানগরিক (অতিরিক্ত দায়িত্ব)
আরকাইডস এ গভার্নার অফিসের