

Government of the People's Republic of Bangladesh  
Ministry of Cultural Affairs  
Bangladesh Secretariat, Dhaka.

Memo: MOCA/Sec-5/Agreement (China)-6/2010/

13 October 2016

**Subject: Participation in the 'China-South Asia Library Management and Service Seminar' to be held during 12-20 November 2016 in Beijing, China.**

With reference to the subject mentioned above, the undersigned is directed to accord the administrative approval of Md. Mozibor Rahman Al-Mamun, Director (Joint Secretary), Directorate of Archives and Library and Md. Haris Sarker, Programmer, Directorate of Archives and Library to participate in the 'China-South Asia Library Management and Service Seminar' to be held from 12-20 November 2016 in Beijing, China. The delegation will depart Dhaka for China on 12 November 2016 and return from China on 20 November 2016 or the earliest date of completion of the programme depending on availability of the flight schedule.

02. The approval is accorded in line with the terms and conditions placed hereinafter:

- (a) Local hospitality and round trip air fare will be borne by the Seminar Committee of China. Pocket money, transit allowances, terminal charges and other expenses for this visit will be borne by the Government of Bangladesh.
- (b) The visit will be treated as on duty;
- (c) The incumbents shall draw their pay and allowances (where applicable) for the time stipulated in local currency and no part thereof should be drawn in foreign currency.
- (d) The Officials will submit a report about this tour to the Ministry of Cultural Affairs within 15 days of their return.

03. The order is issued with the approval of the competent authority.

  
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Chief Accounts Officer  
Ministry of Cultural Affairs  
3<sup>rd</sup> Phase, Segunbagicha, Dhaka.

Memo: MOCA/Sec-5/Agreement (China)-6/2010/480

13 October 2016

Copy for kind information and necessary action (not in line with the seniority):

1. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Beijing, China.
3. H.E. Ambassador, Embassy of the People's Republic of China, Plot 2&4, Embassy Road, Block-1, Baridhara, Dhaka.
4. Director, Directorate of Archives and Library, Dhaka.
5. Md. Mozibor Rahman Al-mamun, Director (Joint Secretary), Directorate of Archives and Library, Dhaka.
6. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (With a request to issue note verbale in favour of the delegation).
7. PS to Hon'ble Minister, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
8. Deputy Secretary (Budget Management), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
9. Md. Haris Sarker, Programmer, Directorate of Archives and Library Dhaka.
10. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
11. Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
12. Officer in-Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
13. Director, Hazrat Shahjalal International Airport, Dhaka.
14. Accounts Officer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
15. Assistant Programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.

  
Md. Ziauddin Bhuiyan  
Assistant Secretary